


ANNAMALAI UNIVERSITY
(Accredited with "A+" Grade by NAAC)
CIRCULAR

E3/2026

Date: 18.02.2026

Sub: Festival Advance – Ramzan 2026

Ref: Orders of the Vice-chancellor Convener Committee dated 14.02.2026

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It is informed that the University Employees are eligible to draw Festival Advance of Rs.20,000/- (Rupees Twenty thousand only) for Ramzan 2026 provided **they have not drawn any other Festival Advance during the Calendar year 2026 – 2027.**

The Festival Advance will be recovered in 10 equal installments commencing from the month of APRIL 2026 salary for Ramzan.

THIS ADVANCE WILL NOT BE ADMISSIBLE TO AN EMPLOYEE WHO IS UNDER SUSPENSION.

Those who are willing to avail Festival Advance for Ramzan 2026 application form can be download from the University Website <http://www.annamalaiuniversity.ac.in> from **20.02.2026 (Friday)** under **Staff Portal Icon** and the filled application may be handover to the **E-section, Administrative Office on or before 12.03.2026 (Thursday) for Ramzan.** The applications received after the due date will be rejected.

To:

1. All the Head of Department of study
2. All the Officers in the University
3. Centre for Distance and Online Education –20 copies
4. The Special Officer Cum Dean, Government Medical College – 20 copies
5. The Medical Superintendent, Government Medical College & Hospital – 25 copies
6. The Dean, Government Dental College & Hospital – 10 copies
7. The Principal, Government College of Nursing – 5 copies
8. The Controller of Examinations, Annamalai University
9. The Convener, Warden's Council
10. All the Wardens of Hostels
11. The Director, Annamalai Digital Information Centre → with a request to upload in our Website
12. The Public Relations Officer
13. All the Section Officers

Copy to:

1. The Joint Registrar
2. The Finance Officer / D.F.O./A.F.O.-I/A.F.O.-II
3. The P.S. to Vice-chancellor


20/2/26

Registrar i/c

18/2/2026 18/02/26

to Circulate this circular among the members of Staff working under their control