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**7573**

Register Number:

Name of the Candidate:

**P.G DIPLOMA EXAMINATION, December 2014**

**(HOSPITAL MANAGEMENT)**

**140: INVENTORY MANAGEMENT AND BOOK-KEEPING**

Time: Three hours

Maximum: 100 marks

**Answer any FIVE questions**

**(5 × 20 = 100)**

1. Explain the inter-relationship between materials and production management.
2. Discuss the role of inventory management in detail.
3. Explain the process of ordering and pricing of raw materials.
4. What are the problems and challenges of under touching? Explain.
5. What are the positive results can be derived from inventory control? Explain.
6. How materials consumption standard is determined and how the inventory reports are being prepared? Explain.
7. Define “Materials handling” what are its objectives and importance? Explain.
8. How is the materials handling systems selected? Explain.
9. Define “Ledger” and “Cash Book” Explain with an example.
10. From the following Trial Balance of Mr.Sai as on 31.12.2012. Prepare trading and profit and loss account and Balance Sheet.

<b>Particulars</b>	<b>Debits ₹</b>	<b>Credits ₹</b>
Capital	--	1,20,000
Drawing	15,000	--
Bills receivable	22,000	--
Machinery	20,000	--
Debtors	60,000	--
Creditors	--	58,000
Wages	39,000	--
Purchases	2,52,000	--
Sales	--	3,55,000
Commission	--	5,500
Rent and taxes	6,000	--
Stock as on 1.1.2012	90,000	--
Salaries	10,500	--

Travelling expenses	2,000	--
Insurance	600	--
Repairs	3,400	--
Bad debts	3,500	--
Furniture	9,000	--
Purchases & returns	--	2,000
Sales returns	5,000	--
Cash in hand	500	--
Cash at Bank	2,000	--
	<b>5,40,500</b>	<b>5,40,500</b>

Stock as on 31.12.2012 ₹ 1,95,000

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