

**ANNAMALAI UNIVERSITY
DISTANCE EDUCATION EXAMINATIONS**

Date:
Place:

SCRIBE REQUEST / PERMISSION FORM

From

Respected Sir,

Sub: Request for availing of Scribe – Regarding.

* * *

I am a physically challenged candidate, and cannot write examination on my own. I request you to kindly permit me to appear for the examination with a Scribe for the ensuing May/December, _____ examinations. My details are furnished below:

Candidate Name: _____ Phone Number: _____ Course: _____ Enrolment No.: _____ Centre Code: _____ Centre : _____	Self attested recent photo of Candidate
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Yours faithfully,

(Candidate's Signature/Thumb Impression)

Encl:

1. Xerox copy Certificate regarding disability with attestation by Government Doctor.

For Office Use Only:

ADE/ _____

Forwarded to the Chief Superintendent, _____.

with a request to arrange for a Scribe for the abovementioned candidate. The Biodata of the scribe may be sent back to me along with the attendance particulars

Controller of Examinations

TO BE FILLED IN BY THE CHIEF SUPERINDENDENT

Biodata of Scribe

Name of the Scribe :

Address :

Self attested
Photo of Scribe

Educational Qualifications :

- i)
- ii)
- iii)

Xerox copy of the Qualifications:

- i)
- ii)

I assure that I am not belong to the discipline of the candidate.

Sl.No.	Date	Session	Sub. Code	Subject	Signature of Scribe
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

I am verified all the documents personally and all are found to be correct. The educational backgrounds are not match between the candidates and the respective scribe allotted.

Signature of Chief Superintendent
With Seal