



FACULTY OF MADICINE
(SELF FINANCING)

SCHOOL OF NURSING
Diploma in General Nursing & Midwifery

PROSPECTUS : 2014–2015

University website: www.annamalaiuniversity.ac.in

This brochure-cum-prospectus is published for enlightening those who intend to apply for admission to Diploma in General Nursing & Midwifery Programme of the Annamalai University during 2014-2015.

The contents covered are subject to change from time to time and the University may make such changes without notice.

The University will provide additional information in response to enquiries from individuals and institutions.

POSTAL ADDRESS

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RAILWAY STATION

Chidambaram, S.Rly.

ABOUT THE UNIVERSITY

Annamalai University, one of the largest unitary, teaching, and residential universities in Southern Asia, was established in the year 1929 as per the Annamalai University Act 1928 (Tamil Nadu Act 1 of 1929). Now, the Annamalai University Act, 1928 has been repealed and replaced by the Annamalai University Act 2013 (Tamil Nadu Act 20 of 2013). His Excellency the Governor of Tamil Nadu is the Chancellor of the University.

The University is located at Annamalainagar, adjacent to Chidambaram town, the abode of Lord Nataraja, the Cosmic Dancer. The sprawling and scenic campus, spread over an extensive area of about 800 acres has the Faculties of Arts, Science, Indian Languages, Engineering and Technology, Education, Fine Arts, Agriculture, Medicine, Dentistry and Marine Sciences.

This University has, since its inception, aimed at imparting education in all fields of knowledge to thousands of students from across the country and abroad. Located in a rural setting in coastal district of Cuddalore in Tamil Nadu, the University has played a pivotal role in providing access to higher education to thousands of youth from economically and socially disadvantaged classes. In this respect, this university's service to the nation is tremendous.

In the past 85 years, the University has grown into a premier institution of higher learning and research. This is evident from the reports of Ministry of Science and Technology ("Measures of Performance of Universities in India: An analysis of the Publication Output in Science and Technology" published by CSIR – National Institute of Science and Technology and Development Studies, New Delhi – 2011, p.102) that ranks Annamalai University in the ninth position within the top ten Universities, among 600 and odd Universities in India, regarding the overall science publication output. In respect of Environmental Science, the University is ranked second, in Energy fourth, in Engineering Sciences fifth and in Biological Sciences eighth.

The Scimago (Scopus) survey for ranking Universities, educational institutions and sponsoring agencies across the world has rated Annamalai University to be 22nd in India, next to DRDO (Defence Research and Development Organisation) and 7th among Indian Universities (Scimago Institutions Ranking Scimago Research Group, 2012. Data source: Scopus®. www.scimagoir.com). The popular journal in India *Careers 360* has ranked Annamalai University to be second among four star rated universities among 33 such universities, and well above four other popular Universities of Tamilnadu. This survey has ranked only 10 universities in India above Annamalai University (India's Outstanding Universities, *Careers 360*, March, 2014. www.careers360.com, p.16-19).

FACULTY OF MEDICINE

The Faculty of Medicine has two colleges under it. They are the Rajah Muthiah Medical College and the Rani Meyyammai College of Nursing.

The Rajah Muthiah Medical College has a 1200 bed tertiary level collegiate hospital with all specialities, super-specialties supported by modern 24-hour laboratory and imageology service equipped with Doppler, Ultrasound, CT Scan and the MRI. The Medical Council of India has accorded permanent recognition for annual intake of 150 students for the MBBS programme.

The Rajah Muthiah Medical College was established on 5th August, 1985. This is the second phase of the development of the Rajah Muthiah Institute of Health Sciences, since the Rajah Muthiah Dental College has been started in the first phase in 1980.

The Rajah Muthiah Medical College and Hospital serve the needs of the surrounding villages by providing medical treatment with skilled doctors and well equipped hospital. Apart from ensuring curative and rehabilitative services through the teaching hospital of the college, community services on the preventive and promotive sides are being meaningfully organised, keeping in view the health needs of the rural as well as the urban sectors of the community.

The Academic tempo in the Rajah Muthiah Medical College and Hospital is maintained at a high level by the activities of the scientific body – ‘Academy of Medical Sciences’. Under the auspices of the Academy, regular monthly meetings are held wherein research papers and hospital cases are presented and discussed. Symposia are held annually on various Medical topics. Eminent scientists are invited by the Academy to give guest lectures on topics of current importance. The University has been hosting several National / International Medical Conferences. The teachers in the Faculty are encouraged to present and many have presented papers / participated in several National / International Seminars / Conferences / Symposia.

The imposing structures of Rajah Muthiah Medical College has the distinction of having been declared open by His Excellency Rashtrapathi Shri R.Venkataraman, the then President of India, on 28.4.1988.

Four new hostel blocks, two each for men and women have also come into being for providing comfortable accommodation to the students. Besides there are separate quarters – one each for men and women CRRIs. A new Post-graduate students hostel with 163 single bath attached rooms, has also been constructed and occupied by the students. The University has also provided staff quarters besides playgrounds and other amenities which make the campus life comfortable and stimulating both for teachers and students. New hostels for I MBBS/BDS students (men) and a separate hostel for B.Sc. Nursing students are also available. An additional block with 72 bath attached rooms is ready for occupation from June 2012.

A special feature of Rajah Muthiah Medical College is that it is one of the very few Medical Colleges in India directly run by Universities. As a University Medical College with residential system, there are ample opportunities for healthy interaction and learning from multi-disciplinary facilities available in the campus of the Annamalai University. Situated in sylvan surroundings, the University is in close proximity to the famous pilgrim centre of Chidambaram with Lord Nataraja as its presiding Deity.

RANI MEYYAMMAI COLLEGE OF NURSING

The Nursing programmes are conducted by the Department of Nursing since 1983 and was renamed as the Rani Meyyammai College of Nursing from the academic year 1995-96. The College has full recognition to offer graduate and postgraduate programmes from the Nursing Council of India as well as the Tamil Nadu Nursing Council. The educational programmes of the College are well supported by the unique facilities available with the 1200 bedded Rajah Muthiah Medical College Hospital, which is also involved in teaching and training of graduate students in Nursing.

PROGRAMME OFFERED BY THE FACULTY OF MEDICINE (SCHOOL OF NURSING)

Department of Medical Education

This Department, utilising the services of the staff and other facilities available in Rajah Muthiah Medical College and Rajah Muthiah Medical College Hospital, offers the following programme of study:

DIPLOMA IN GENERAL NURSING & MIDWIFERY PROGRAMME

Duration : 3½ Years (Including Six Months of Internship)

Minimum Age

Should have completed 17 years of age as on 31st December 2014, (i.e. should have been born on or before 31.12.1997) and should not be over 30 years of age as on 31st December 2014. For SC/ST: 35 years.

Eligibility for Admission

The minimum educational requirements shall be the passing of:

Higher Secondary School Certificate Examination [12 years course]

(or)

Senior School Certificate Examinations [10+2], Pre-degree Examinations [10+2]

(or)

An equivalent with 12 years schooling from a recognized Board or University with Science [Physics, Chemistry, and Biology] and English with minimum of 45% aggregate marks [PCBE]

Candidates belonging to Scheduled Caste and Schedule Tribe are however eligible if they have 40% of aggregate marks (PCBE).

a. Only female candidates can apply.

b. Candidates must be unmarried.

Method of Selection

Selection will be made based on the marks in the prescribed subjects of the qualifying examinations.

Cost of Application

Programme	
Diploma in General Nursing & Midwifery	₹ 400/-

The filled in application should be addressed to **The Registrar, Annamalai University, Annamalainagar – 608 002, Tamil Nadu** by designation and not by name and should be sent to reach not later than **17-06-2014**.

Important Note

All candidates are required to appear for an interview at Annamalainagar, on the date to be notified later.

NUMBER OF SEATS AND FEE STRUCTURE

S. No.	Name of the Programme	Number of Seats	Fees/Annum in (₹) for the year 2014-2015
1.	Diploma in General Nursing & Midwifery	20	15,160

ADMISSION TO HOSTEL

Admission to the hostel will be strictly restricted to actual accommodation available and no associate will be allowed. The room rent and establishment charges will be at the rate fixed from time to time.

DOCUMENTS THAT SHOULD ACCOMPANY THE APPLICATION

The following documents should be enclosed with each application.

Please note that **only attested** copies need to be sent.

- 1) Mark Lists/Grade Certificates of the qualifying examination.
- 2) Pass Certificate of the qualifying examination.
- 3) Proof of Date of Birth.
- 4) Passport size photograph should be affixed in the application at the appropriate space.
- 5) Transfer and Conduct/Migration Certificate.
- 6) Community certificate for Backward Class/Most Backward Class/Scheduled Caste/ Scheduled Tribe Candidates.
- 7) Valid Passport and student VISA (in case of Foreign Students)
- 8) 'No Objection Certificate' from the Ministry of Health and Family Welfare, Govt. of India (Foreign Nationals only).
- 9) Certificate of extra-curricular activities.

All originals are to be produced at the time of interview for verification.

GENERAL NOTE TO APPLICANTS/SELECTED CANDIDATES

- 1) Original marks list or other certificates should not be sent along with the application. Only attested copies of documents need be sent.
- 2) The tuition fees and caution deposit minus the service charges of ` 5,000/- will be refunded if the candidate discontinues the programme without attending the classes, and the resultant vacancy is filled up.
- 3) The caution deposit alone will be refunded, if the candidate discontinues the programme after attending a few classes and the resultant vacancy is filled up.
- 4) The candidate should pay the entire programme fee minus whatever has been already paid, if he discontinues the programme in the middle i.e. after the close of admission and the vacancy is not filled up.
- 5) Tuition fees for the entire programme together with arrears if any, shall be payable by the student before Transfer Certificate is issued. However, the Special fees for the remaining period of the programme shall be waived.
- 6) Caution deposit shall be refunded after adjustment towards any dues from the student.
- 7) No certificate will be issued, unless the candidate has cleared all the arrears of fees etc., due to the University.
- 8) **RAGGING:** The candidates should not indulge or participate in any kind of ragging. If they are found to have indulged in ragging in the past or noticed later, the candidates will be removed from the roll of the institution at whatever stage of study and criminal action will be taken against the candidates.

- 9) With regard to any dispute arising in relation to admission, examinations, remittance of fees, etc., the place of jurisdiction for the purpose of filing a suit or preferring a complaint or taking any legal proceedings against the Annamalai University, will be Chidambaram Town only.

CODE OF CONDUCT

The following code of conduct shall be observed by the students who are admitted.

- 1) The students should conduct themselves in an exemplary manner so as to be model for other students.
- 2) All students will have to strictly adhere to the rules and regulations of the University.
- 3) **If any student is involved in ragging or any other anti social activities, she will be expelled and criminal proceedings may be launched against her.**
- 4) The students should be present during all working days and sincerely apply themselves to studies.
- 5) The students should attend the classes regularly and punctually. A minimum attendance of 75% in each subject is required, to be eligible to appear for the University Examinations.
- 6) The campus is "Smoke Free" and "Liquor Free". Deviants will face dismissal from the programme.
- 7) The students are forbidden from using powered 2 wheelers inside the campus.
- 8) Use of mobile phones and electronic gadgets with camera is not permitted in the class rooms, faculty premises, university organized functions/programs/extracurricular and co-curricular activities.
- 9) **Dress Code:** Students need to wear formal dress largely covering them like Sarees/Churidhar for ladies and Trousers, Pant & Shirt for men. Use of T.Shirts/Jeans and other modern outfits should be avoided during working hours and formal functions.

GENERAL INFORMATION

The following procedures should be followed for applying/getting certificates viz. Bonafide/Course Completion/Mark Lists etc. with the fee prescribed by the University.

1. General : Mark list for each Semester/Year during the period of study will be issued by the University and distributed through the respective department of study. On Completion of the Programme, Provisional Certificate and Transfer Certificate will also be distributed through the department concerned.
2. Migration Certificate : This Certificate will be issued by the University Office ('K' Section) only on demand to those who have planned to undergo higher studies in any Educational Institution in India.
3. Duplicate Certificate – Mark List / Diploma / Transfer Certificate : A Certificate from the police department is required to be produced for the loss of Certificates indicating that the Certificates were actually lost beyond recovery.
4. Diploma Certificate : Notification will be issued in the leading dailies during the month of September/October every year for calling of application forms for getting Diploma Certificate at the Convocation. Students shall apply for the same in the prescribed form which can be obtained from the University.

5. Personal File : Students while admitted in this University must open a personal file to maintain all academic records such as chalan for remittance of tuition fee, exam fee, instrument fee, condonation fee etc. till completion of her studies.
6. Re-admission : If any attendance deficiency during the tenure of her studies, shall apply for re-admission through the Heads concerned along with the Xerox copy of her previous semester/year mark list/s as proof for having appeared for the University Examinations.
7. How to get Certificate : i) Students applied for any certificates in this University viz., Bonafide, Course Completion, Duplicate mark list, Degree Certificate and Transfer Certificate etc, either during the tenure of her studies or completion of the programme should get the same from the office or by post within a fortnight period from the date of filing application in the office. She should possess compulsorily i) a copy of letter where She has applied for ii) a copy of remittance chalan, iii) and any other documents etc., whenever any lapse of the original submitted to University (or) loss in transaction.
- : ii) If She does not receive the certificate/s within the stipulated period, then She can seek immediately the assistance of the Section Head/Deputy Registrar of the 'K' Section with relevant copy of records that already submitted for claiming the certificates, so as to enable them to get the certificate from the office (or) necessary guidance will be provided for the same.
- : iii) Students admitted on various programmes of the University, should get back her all original certificates produced at the time of admission within three months either on completion of Programme (or) discontinuing the same in the middle of the Programme. The University is not responsible for any lapse or damage of the certificates on completion of the validity period specified above.

Original Certificates submitted at the time of admission are not returnable till the end of the Programme. Before the certificates are surrendered for admission, the candidates are advised to have with them attested copies of mark lists or other certificates that may be required for applying scholarships etc.

Late applications and applications which are not in the prescribed form or which are not correctly filled in or in respect of which the prescribed certificates and documents are not received on or before the due date and applications which do not otherwise fulfil the terms of the instructions, will be considered defective and are liable for rejection. The University will not be responsible for any postal or other kinds of delay for the receipt of applications after the due date.

REGISTRAR
ANNAMALAI UNIVERSITY