

B.E. DEGREE PROGRAMMES
2014-2015

INFORMATION AND INSTRUCTION TO CANDIDATES
(FOR OTHER STATE CANDIDATES)

University website: www.annamalaiuniversity.ac.in

This brochure of Information and Instruction to candidates is published for enlightening candidates from other states who intend to apply for admission to B.E., Degree Programmes of the Annamalai University during 2014-2015.

The contents covered are subject to change from time to time and the University may make such changes without notice.

The University will provide additional information in response to enquiries from individuals and institutions.

POSTAL ADDRESS

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Annamalai University
Annamalainagar - 608 002
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RAILWAY STATION

Chidambaram, S.Rly.

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AT A GLANCE

**Admission to
B.E. Degree Programmes for the
Academic Year 2014-2015**

IMPORTANT DATES

Issue of Application Commences From : **25.05.2014**

Last Date for Receipt of the Filled in Application : **17.06.2014**

- Application Form along with Information and Instruction to the Candidates can be downloaded from the University website.
- The filled in application should be sent along with a **Demand Draft**, drawn from any **Nationalised / Scheduled Bank** in favour of **“The Registrar, Annamalai University”**, for ₹ **800/-** towards the **Registration Fee**.

**DATE OF COUNSELLING WILL BE PUBLISHED IN
THE UNIVERSITY WEBSITE**

For details, Please refer our University website

www.annamalaiuniversity.ac.in

THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED WITH THE APPLICATION

Photocopy of

1. 10th / Equivalent Mark Sheet
2. Mark Sheet of the Qualifying Examination (HSC/Equivalent)
3. Transfer Certificate
4. Conduct Certificate
5. Hall Ticket of the Qualifying Examination

Last Date for Submission of filled-in Application

17.06.2014

The filled-in application along with enclosures should be sent to:

The REGISTRAR
ANNAMALAI UNIVERSITY
ANNAMALAINAGAR
CHIDAMBARAM
CUDDALORE DISTRICT
TAMIL NADU
PIN- 608 002

ABOUT THE UNIVERSITY

Annamalai University, one of the largest unitary, teaching, and residential Universities in Southern Asia, was established and incorporated in the year 1929 as per the Annamalai University Act 1928 (Tamil Nadu Act 1 of 1929). Now, the Annamalai University Act, 1928 has been repealed and replaced by the Annamalai University Act 2013 (Tamil Nadu Act 20 of 2013). **His Excellency the Governor of Tamil Nadu is the Chancellor of the University.**

The University is located at Annamalainagar, adjacent to Chidambaram town, the abode of Lord Nataraja, the Cosmic Dancer. The sprawling and scenic campus, spread over an extensive area of about 800 acres has the Faculties of Arts, Science, Indian Languages, Engineering and Technology, Education, Fine Arts, Agriculture, Medicine, Dentistry and Marine Sciences.

This University has, since its inception, aimed at imparting education in all fields of knowledge to thousands of students from across the country and abroad. Located in a rural setting in coastal district of Cuddalore in Tamil Nadu, the University has played a pivotal role in providing access to higher education to thousands of youth from economically and socially disadvantaged classes. In this respect, this university's service to the nation is tremendous.

In past 85 years the University has grown into a premier institution of higher learning and research. This is evident from the reports of Ministry of Science and Technology ("Measures of Performance of Universities in India: An analysis of the Publication Output in Science and Technology" published by CSIR – National Institute of Science Technology and Development Studies, New Delhi – 2011, p.102) that ranks Annamalai University is in the ninth position within the top ten Universities, among 600 and odd Universities in India, regarding the overall science publication output. In respect of Environmental Science, the University is ranked second, in Energy fourth, in Engineering Sciences fifth and in Biological Sciences eighth.

The Scimago (Scopus) survey for ranking Universities, Educational Institutions and sponsoring agencies across the world has rated Annamalai University to be 22nd in India, next to DRDO (Defense Research and Development Organisation) and to be 7th among Indian Universities (Scimago Institutions Ranking Scimago Research Group, 2012. Data source: Scopus. <http://www.scimagoir.com>).

The popular journal in India *careers 360* has ranked Annamalai University to be second among four star rated universities of Tamilnadu. This survey has only 10 Universities in India ranked above Annamalai University (India's Outstanding Universities, Careers 360 March, 2014. www.carreers360.com, p.16-19).

All the ten faculties enjoy reputation across the globe for their distinguished record of effective teaching at the higher level, continuing research and develop human resources. Numerous infrastructures have been created to cope up with the voluminous increase in enrolment of students in various on-campus programmes. New laboratory facilities in terms of space and equipment have been provided to cater to the needs of the learners and researchers. Video conferencing, Edusat, campuswide network with 1750 access points, high tech class rooms are some of the facilities added.

An Internal Quality Assurance Cell is in vogue to monitor the quality of academic results. The departments of study conduct national and international seminars, symposia, workshops and conferences to expose teachers and students of the University to world class teaching and research. Students Progression Cell has been created to coach students for taking Indian Civil Services Examinations. In keeping with the national policy of public health, the concept of 'No Smoking Zone' has been put into practice. A Student Welfare Cell, for on-campus students, has been set up to promote personality development.

With a view of preparing the students for a bright career and to impart right attitudes and specific skills, the placement cells are functioning in three different locations, one to cater the needs of the students of Faculty of Engineering & Technology, the second to cater the needs of the students of Faculty of Agriculture and the third, in the Department of Business Administration, for the students of Arts, Science, Education and Fine Arts. These cells advise students with regard to the choice of careers and higher studies. They help students to undergo in-plant training during semester holidays and also find suitable placement through campus interviews. Seminars and training Programmes on Entrepreneurial Development and Career Guidance are held periodically.

The 1200 bedded teaching hospital with a built-up area of about 6,00,000 sq.ft. provide basic as well as specialised healthcare services to various sections of the community in and around the campus.

Students can opt to enrol themselves in extracurricular activities such as NSS, NCC, Blue Ribbon club and YRC. A sports pavilion with modern infrastructure is available for the students.

The University Library named after the eminent scholar, statesman and former Vice-Chancellor Dr. Sir C.P. Ramaswami Aiyer, is a knowledge resource centre for the students and the staff. The Library is equipped with INTERNET connectivity and CD NETWORK station. Quite a good number of journals can be accessed through the Infonet facility. Science Direct is subscribed through which 340 journals can be accessed.

The University has Memorandum of Understanding with many foreign Universities on research collaboration and exchange of students and staff as well. There are sufficient numbers of hostels for the convenience of the students to pursue their studies on campus. Wi Fi facilities are available in the hostel.

FACULTY OF ENGINEERING AND TECHNOLOGY

The Faculty of Engineering and Technology (FEAT) was established in the year 1945, as the Second Engineering College of the then composite Madras State.

The FEAT proudly celebrated its Golden Jubilee in the year 1996 and Diamond Jubilee in the year 2005. The FEAT has nine departments of study namely Civil, Civil & Structural, Mechanical, Manufacturing, Electrical, Electronics & Instrumentation, Chemical Engineering, Computer Science & Engineering, and Pharmacy.

Activities in FEAT

- Academic programmes leading to the award of Bachelor, Master, and Doctoral degrees along with Diploma and Certificate Programmes in selected fields.
- Research programmes for Students, Faculty, and Professional staff.
- Special programmes, conferences, seminars, short term programmes, and consultancy services.
- Collaborative research programmes in co-ordination with government/ non-governmental organizations.
- Extension services

Memorandum of Understanding (MoU)

The Faculty of Engineering has entered into MoU with:

- Ball State University of USA.
- Fukui University of Japan to enable the academic exchange of the Staff and Students between Annamalai University and the Fukui University.
- University of Technology, Sydney, Australia, for promotion of technical collaborations.
- Kumamoto University, Japan for Collaboration in the area of “Materials Processing using Explosives” to promote academic exchanges.
- National Institute for Interdisciplinary Science & Technology, (NIIST) Kerala for Collaborative research in ‘Light Alloys’.
- Tennessee Technological University, (TTU), USA to enable academic exchange of the staff and students between Annamalai University and TTU under the Indo-US, Knowledge Initiative Award from University Grants Commission, New Delhi.
- The Department of Civil and Structural Engineering, FEAT has entered into a MoU with CSIR, Structural Engineering Research Centre (SERC) for Collaborative Research in the field of Structural Engineering.
- The Department of Manufacturing Engineering has signed MoU with Kumamoto University, Japan and National Institute of Interdisciplinary Science & Tech. (CSIR) – (NIIST) for Collaborative Research in Materials Processing.

Placement and Training Cell

Salient features of the Activities in Placement & Training Cell, Faculty of Engineering and Technology, Annamalai University

- 1) Training programmes on soft skills.
- 2) Arranging In-Plant training for students.
- 3) Pre-final year student's placements through campus interview.
- 4) Placements abroad

65% of the eligible students are recruited on an average since 2004.

Companies that offered placements for the students of Faculty of Engineering and Technology, Annamalai University through the Placement &

Training Cell are:

Indian Organizations:

1.	M/s. HCL Technologies, Chennai	10.	M/s. L & T – ECC, Chennai
2.	M/s. Accenture, Bangalore	11.	M/s. M.S. DASTUR, & Co, Chennai
3.	M/s. Hexaware Technologies, Chennai	12.	M/s. CCCL, Chennai
4.	M/s. Sundaram Fastners (TVS Group)	13.	M/s. NOCL, Cuddalore
5.	M/s. Vedhanta – Sterlite, Tuticorin	14.	M/s. Huawei, New Delhi
6.	M/s. Mahendra & Mahendra	15.	M/s. UCAL Fuel Systems, Pondicherry
7.	M/s. Delphi TVS, Chennai	16.	M/s. Appollo Hospitals, Chennai
8.	M/s. Dalmia Cements, Trichirapalli	17.	M/s. Ritemed Pharma Retail O.Ltd., Chennai and many more.
9.	M/s. Tamilnadu Petroproducts Ltd., Chennai		

Foreign Organizations:

1.	M/s. DEUTCHE BABCOCK AL JABER WLL (Qatar)	4.	M/s. ETA Engineering Pvt. Ltd.
2.	M/s. Foxconn (China)	5.	M/s. Sinmax PTE Ltd.
3.	M/s. Rotary Engineering, Singapore	6.	M/s. Promosys

CHOICE BASED CREDIT SYSTEM (CBCS)

From the academic year 2000-2001, Choice Based Credit System is in vogue in the Faculty for all Under-graduate and Post-graduate programmes. These programmes offer a package of certain core courses and some elective courses that allow for effective interaction among students from different disciplines. The novelty of the programme consists of inter-disciplinary curriculum with a pronounced inclination towards industry oriented needs.

INFORMATION AND INSTRUCTION TO CANDIDATES

1. APPLICATION

1.1. Procedure for Registration of Application

Downloading Application

- Application Form along with Information and Instruction to the Candidates can be downloaded from the University website.
- The filled in application should be sent along with a **Demand Draft**, drawn from any **Nationalised / Scheduled Bank** in favour of “**The Registrar, Annamalai University**”, for ₹ **800/-** towards the **Registration Fee**.

PAYMENT BY ANY OTHER MODE WILL NOT BE ACCEPTED.

2. BRANCHES OF STUDY

2.1 Programmes Offered

The following programmes are offered by FEAT, Annamalai University.

No.	Branch
1.	Civil Engineering
2.	Civil and Structural Engineering
3.	Mechanical Engineering
4.	Automobile Engineering
5.	Mechanical Engineering (Manufacturing)
6.	Electrical and Electronics Engineering
7.	Electronics and Communication Engineering
8.	Electronics and Instrumentation Engineering
9.	Chemical Engineering
10.	Computer Science and Engineering
11.	Information Technology

2.2. Duration of the Programme

The duration of all the courses offered is four academic years comprising of eight semesters.

3. ELIGIBILITY

General

Candidates satisfying the eligibility conditions given below as on the last date of submission of application are eligible to apply. The candidates passing the qualifying examination after the last date of submission of application shall not be considered.

3.1. Candidate should be a Citizen of India.

3.2. Overseas citizens of India who are registered under section 7A of the Citizenship Act 1955 (Central Act 57 of 1955) are eligible to apply for B.E.

Degree Programmes subject to the production of proof of such registration.

3.3. The selection of candidates from Other States who have not studied VIII, IX, X, XI & XII from Tamil Nadu will subject to following conditions.

- i) Irrespective of the category, they will be considered only under open competition.
- ii) They will be considered after exhausting all the candidates from Tamil Nadu.

3.4. Qualifying Examinations and Eligibility

A pass in the HSC (Academic) or its equivalent with a minimum of 50% of aggregate of marks in Mathematics, Physics and Chemistry put together.

4. MODE OF SELECTION

(i) General

The selection of candidates will be based on the marks obtained in the prescribed subjects reduced to 200 (Mathematics - 100, Physics + Chemistry - 100) in the qualifying examination.

(ii) Normalisation of Marks and Inter-se Merit

The marks obtained by the students in the relevant subjects in the qualifying examination conducted by various Boards or Authority shall be equated with the marks obtained by the students in the same subjects in the qualifying examination conducted by the State Board of Tamil Nadu by adopting the method of normalisation.

Illustration: If the highest mark secured by the student of State Board of Tamil Nadu in Physics is 100 and the highest marks secured by a student of any other Board in the same subject is 90, both the highest marks will be considered to be equal to 100. If a student of the other Board secures 60 marks in Physics when the first mark in Physics in the same Board is 90, 60 marks will be considered to be equal to 66.66 marks as arrived below.

$$\frac{100 \times 60}{90} = 66.66$$

After normalisation of marks in the relevant subjects in the qualifying examination conducted by different Boards, the qualified students shall be merged into a common merit list.

In the case of candidates who have qualified from **National Boards** such as CBSE, ISCE etc. the highest mark obtained in the relevant subject by the candidates at the National Level alone will be taken into consideration for normalization.

The Other Boards will be requested to furnish the maximum marks scored in the relevant subjects. In case, such marks are not available before the preparation of rank, the maximum marks scored in that Board will be considered as 100%.

For minimum eligibility, normalized marks will be considered.

A merit list will be prepared based on the total marks of 200. In cases where more than one candidate have got the same marks in the common merit list, the inter-se merit among such candidates shall be determined in the order of priority as specified below.

- (1) Percentage of marks in Mathematics
- (2) Percentage of marks in Physics
- (3) Percentage of marks in the fourth optional subject
- (4) Date of Birth (elder will be given preference)
- (5) Random number assigned (higher value will be given preference).

The overall rank list will be published on the website of Annamalai University <http://www.annamalaiuniversity.ac.in>. No separate announcement will be made in the Newspapers.

5. FEE DETAILS

The details of Fee to be paid by the candidate are given below.

Sl.No.	Branch	Tuition Fee / Annum (₹) for the year 2014-15
1.	Civil Engineering	75,000/-
2.	Civil and Structural Engineering	65,000/-
3.	Mechanical Engineering	80,000/-
4.	Automobile Engineering	70,000/-
5.	Mechanical Engineering (Manufacturing)	65,000/-
6.	Electrical and Electronics Engineering	70,000/-
7.	Electronics and Communication Engineering	70,000/-
8.	Electronics and Instrumentation Engineering	65,000/-
9.	Chemical Engineering	65,000/-
10.	Computer Science and Engineering	70,000/-
11.	Information Technology	65,000/-

6. HOSTEL

Annamalai University is a residential University. Adequate Hostel Accomodation is available. Candidates are advised to stay in the Hostel. The room rent and establishment charges are as given below:

S. No.	Hostel Name	Caution Deposit (₹)	Annual Hostel & Mess Charges (₹)	Total (₹)
1.	E.T. Golden Jubilee Hostel (Boys Hostel)	5,000	50,000	55,000
2.	Rose Hostel (Ladies Hostel)	5,000	40,000	45,000

7. GENERAL INSTRUCTION

7.1. Registration number for admission

- Application Number assigned by the University will be the Registration Number for Admissions 2014.
- The Registration Number should be quoted in all future correspondence.

7.2. The application along with all the enclosures should reach

THE REGISTRAR

ANNAMALAI UNIVERSITY
ANNAMALAINAGAR
CHIDAMBARAM
CUDDALORE DISTRICT
TAMIL NADU
PIN- 608 002

on or before 17.06.2014 at 5.30 p.m.

7.3. The candidates are directed to enclose the following certificates along with the application:

- Demand Draft**, drawn from any **Nationalised / Scheduled Bank** in favour of **"The Registrar, Annamalai University"**, for ₹ 800/- towards the **Registration Fee**.

Photocopy of

- 10th / Equivalent Mark Sheet
- Mark Sheet
- Transfer Certificate
- Conduct Certificate

Candidates appeared for HSC / Equivalent examination in March 2014 must produce Original Mark Sheet at the time of counselling, However, downloaded copy of mark sheet should be enclosed, others to enclose a copy of Mark Sheet and TC.

7.4. Candidates are advised to post the completed application well-in advance before the due date and time. If it is sent by post it is advisable to send by

Registered post / Speed post to ensure proper delivery.

8. COUNSELLING AND ALLOTMENT OF SEATS

Allotment of Seats

- i. Separate counselling will be conducted for the candidates from other states. The number of seats on offer for the other state candidates will be made known only after the counselling for the Tamil Nadu state candidates is over. Admission to the courses depends on the availability of seats. Candidates will be called for Counselling in the order of merit.
- ii. Counselling will be held at the Administrative Office, Annamalai University, Annamalainagar, Chidambaram.
- iii. Counselling Schedule will be available on the website. Candidates will be called for counselling in the order of their merit.
- iv. Counselling Fee: Candidates have to pay a Counselling fee of ₹ 2000/- by cash or DD in favour of **“The Registrar, Annamalai University”** payable at **Chennai** at the time of counselling. The counselling fee is **not refundable**.
- v. Option once exercised during counselling will be final and cannot be changed.
- vi. Candidates who fail to attend the counselling at the specified date and time in a particular phase of counselling will forfeit their right to admission on that phase.
- vii. Eligible candidates who have applied may appear for counselling according to their cut-off mark, one hour before the counselling session along with their original certificates for verification, irrespective of receipt of individual communication.
- viii. The date, time and venue for counselling will be posted on the Annamalai University website. No change of date/time of counselling is permissible. University authorities are not responsible for any postal delay; or non receipt of intimation for counselling. Candidates who do not attend counselling have to forego the claim for admission.
- ix. Due to unforeseen reasons, if a candidate **could not** attend the Counselling on the **specified date and time** he/she can attend on a subsequent time/date during that counselling phase and will be allowed to take the programme available at the time of counselling when he/she actually attends. **(or)** He/She can authorize his/her parent on his/her behalf and the parent’s decision will be binding on the candidate. The authorization letter must be in the prescribed format. **(Annexure-I(a) & I(b))**.
- x. Due to unforeseen reasons, if candidate could not attend the counselling on the specified date and time, he/she can attend on a subsequent time/date, during the counselling period. But the candidate can only opt for the seats available at that time and cannot claim any seat as per original rank.
If ranking of a candidate is changed due to re-totalling/revaluation of mark, he/she can attend counselling as per the new mark and rank, though the call letter specifies different date (as per original mark).

- xi. At the time of admission, the Candidate and the parent/Guardian (in case both the parents are not alive) should execute a joint declaration.

9. GENERAL INSTRUCTIONS FOR APPLICANTS

- i. The tuition fee shall not be refunded if a candidate discontinues in the middle of the programme and resultant vacancy is not filled up.
- ii. If the candidate discontinues the programme without attending any classes and the resultant vacancy is filled up, the tuition fees and caution deposit will be refunded after deducting a service charge of ₹ 2,000/-.
- iii. Tuition fees for each academic year (irrespective of result of University Examination) should be paid well before the due date, failing which a fine as prescribed by the University will be charged. The Candidate shall not be permitted to appear for the University Examination without clearing the Tuition fee arrears.
- iv. Tuition fees for the entire program together with arrears, if any, shall be payable by the student before Transfer Certificate is issued. However, the Special Fees for the remaining period of the program shall be waived.
- v. Caution deposit shall be refunded on application after adjustment towards any dues from the student. Application for refund of caution deposit should be submitted within one year of completing the course.
- vi. No certificate will be issued, unless the candidate has cleared all the arrears of fees etc., due to the University.
- vii. With regard to any dispute arising in relation to admission, examinations, remittance of fees, etc., the place of jurisdiction for the purpose of filing a suit or preferring a complaint or taking any legal proceedings against the University, will be Chidambaram Town only.
- viii. Original Certificates submitted at the time of admission are not returnable till the end of the Programme. Before the certificates are submitted for admission, the candidates are advised to have with them attested copies of mark lists or other certificates that may be required for applying scholarships/bank loan etc.

10. CODE OF CONDUCT FOR STUDENTS OF ALL PROGRAMMES

The following code of conduct shall be observed by the students who are admitted.

- a. The students should conduct themselves in an exemplary manner so as to be model for other students.
- b. All students will have to strictly adhere to the rules and regulations of the University.
- c. **RAGGING:** The candidates should not indulge or participate in any kind of ragging. If they are found to have indulged in ragging in the past, or noticed later, the candidates will be removed from the roll of the institution at

whatever stage of study and criminal action will be taken against the candidates.

- d. **If any student is involved in ragging or any other anti- social activities, he/she will be expelled and criminal proceedings may be launched against him/her.**
- e. The students should be present during all working days and sincerely apply themselves to studies.
- f. The students should attend the classes regularly and punctually and should fulfil the attendance requirement of 75% as prescribed by the University, to be eligible to appear for the University Examinations.
- g. The campus is “Tobacco Free” and “Liquor Free”. Any violation of this will result in dismissal from the program.
- h. Use of mobile phones and other electronic gadgets are not permitted in the class rooms, examination halls, faculty premises, university organized functions/programs/extracurricular and co-curricular activities.
- i. The students are forbidden from using motorized vehicles, including powered two wheelers, inside the campus.
- j. **Dress Code:** Students need to wear formal dress largely covering them like Sarees/Churidhar with dupatta for ladies and Trousers, Pant & Shirt for men. Use of T.Shirts/Jeans and other modern outfits should be avoided during working hours and formal functions.

11. GENERAL INFORMATION

The following procedures should be followed for applying/getting certificates viz. Bonafide/Course completion/Mark lists etc. with the fee prescribed by the University.

- a. **General:** Mark list for each Semester/Year during the period of study will be issued by the University and distributed through the respective departments of study. On completion of the program, Provisional Certificate and Transfer Certificate will also be distributed through the department concerned.
- b. **Migration Certificate:** This certificate will be issued by the University Office ('K' Section) only on demand to those who have planned to undergo higher studies in any Educational Institution in India.
- c. **Duplicate Certificate- Mark List/Degree/Transfer Certificate:** A certificate from the police department is required to be produced for the loss of certificates indicating that the certificates were actually lost beyond recovery.
- d. **Degree Certificate:** Notification will be issued in the leading dailies during the month of September/October every year inviting application forms for obtaining Degree Certificate at the Convocation. Students shall

apply for the same in the prescribed form which can be obtained from the University.

- e. **Personal File:** Students while admitted in this University must open a personal file to maintain all academic records such as challan for remittance of tuition fee, exam fee, instrument fee, condonation fee etc. till completion of his/her studies.
- f. **Re-admission:** If any attendance deficiency during the tenure of his/her studies, candidates shall apply for re-admission through the Heads concerned along with the photocopy of his/her previous semester/year mark list(s) as proof for having appeared for the University Examinations.
- g. **How to get Certificate:**
 - i. Students applied for any certificates in this University viz., Bonafide, Course Completion, Duplicate mark list, Degree Certificate and Transfer Certificate etc, either during the tenure of his/her studies or completion of the program should obtain the same from the office or by post within a fortnight period from the date of filing application in the office. He/she should possess compulsorily a) a copy of letter where through which he/she has applied for b) a copy of remittance challan and c) any other documents, whenever any lapse of the original submitted to University (or) loss in transaction.
 - ii. If candidates do not receive the certificate/s within the stipulated period, then he/she can immediately seek the assistance of the Section Head/Deputy Registrar of the 'K' Section with relevant copy of records that has been already submitted for claiming the certificates, so as to enable them to get the certificate from the office (or) necessary guidance will be provided for the same.
 - iii. Students admitted on various programs of the University, should get back his/her original certificates produced at the time of admission within three months either on completion of program (or) discontinuing the same in the middle of the program. The University is not responsible for any lapse or damage of the certificates, beyond this period.

REGISTRAR

ANNAMALAI UNIVERSITY

INSTRUCTIONS TO FILL THE APPLICATION FORM.**Guidelines to Fill the Application Form**

Use only **BLACK BALL POINT PEN** to fill the application form. For many items you have to furnish the required information by encircling the number applicable to you. **Application form consists of 10 items as given below.**

Item No. 1	Write your name in CAPITAL Letters, with initials at the end (Exactly in the same way as it appears on all your other records). If your name is S. ABIRAMI write it as <table border="1" data-bbox="448 499 1167 558"> <tr> <td>A</td><td>B</td><td>I</td><td>R</td><td>A</td><td>M</td><td>I</td><td>S</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	A	B	I	R	A	M	I	S														
A	B	I	R	A	M	I	S																
Item No. 2	Enter your Date of Birth. Enter the date as a two digit number in the first two boxes, the month in the next two boxes and year of birth in the last four boxes. If your date of birth is 05.06.1997 enter in the boxes provided as: <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Date</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td style="text-align: center;"> <table border="1" data-bbox="641 751 727 800"> <tr><td>0</td><td>5</td></tr> </table> </td> <td style="text-align: center;"> <table border="1" data-bbox="768 751 854 800"> <tr><td>0</td><td>6</td></tr> </table> </td> <td style="text-align: center;"> <table border="1" data-bbox="906 751 1084 800"> <tr><td>1</td><td>9</td><td>9</td><td>7</td></tr> </table> </td> </tr> </table>	Date	Month	Year	<table border="1" data-bbox="641 751 727 800"> <tr><td>0</td><td>5</td></tr> </table>	0	5	<table border="1" data-bbox="768 751 854 800"> <tr><td>0</td><td>6</td></tr> </table>	0	6	<table border="1" data-bbox="906 751 1084 800"> <tr><td>1</td><td>9</td><td>9</td><td>7</td></tr> </table>	1	9	9	7								
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Item No. 3	Enter the details about the qualifying examination in the space provided. Enter the Register No. month and the year. Example : if you have passed HSC examination in March 2014 with Register No. 123456, enter the data as <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Register Number</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td style="text-align: center;"> <table border="1" data-bbox="415 1031 889 1079"> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> </table> </td> <td style="text-align: center;"> <table border="1" data-bbox="935 1031 1029 1079"> <tr><td>0</td><td>3</td></tr> </table> </td> <td style="text-align: center;"> <table border="1" data-bbox="1078 1031 1269 1079"> <tr><td>2</td><td>0</td><td>1</td><td>4</td></tr> </table> </td> </tr> </table>	Register Number	Month	Year	<table border="1" data-bbox="415 1031 889 1079"> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> </table>					1	2	3	4	5	6	<table border="1" data-bbox="935 1031 1029 1079"> <tr><td>0</td><td>3</td></tr> </table>	0	3	<table border="1" data-bbox="1078 1031 1269 1079"> <tr><td>2</td><td>0</td><td>1</td><td>4</td></tr> </table>	2	0	1	4
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				1	2	3	4	5	6														
0	3																						
2	0	1	4																				
Item No. 4	Write the name of your Parent. Write your Guardian's name, if both the parents are not alive.																						
Item No. 5	Write your mailing address with Pincode, Telephone number with STD code, Mobile number and E-mail ID neatly.																						
Item No. 6	Encircle No.1 for Male, No.2 for Female and No.3 for Transgender.																						
Item No. 7	If you are an Indian Citizen, encircle No.1 . Otherwise, encircle No. 2 .																						
Item No. 8	Qualifying Examination Passed (Encircle a code).																						
Item No. 9	Enter the Medium of Instruction in qualifying examination. If the medium of instruction is English , then encircle No.1 .																						
Item No. 10	Fill-up the Examination (Academic) Marks of the subjects in the appropriate column.																						

ANNEXURE – I(a)

UNDERTAKING REGARDING AUTHORIZATION

I,

son/daughter of

Thiru.....aged.....years

Application Number.....and General Rank.....in the

Merit list for B.E. Degree Programmes, 2014-2015 session do hereby solemnly

affirm and undertake that the decision of my authorized representative,

Thiru./Tmt./Selvi.....

.....Son/daughter/wife of

Thiru./Tmt.....

aged.....years, regarding selection/rejection of seat on the date of

Counselling(.....) shall be binding on me and I shall not have any claim

whatsoever, other than the decision taken by my authorized representative on

my behalf on.....

Signature of the Candidate

Name.....

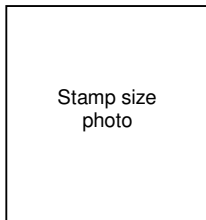
Appln. No.....

Address.....

General Rank.....

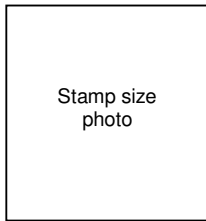
**ANNEXURE – I(b)
AUTHORIZATION LETTER**

I,.....
 son/daughter of
 Thiru.....
 bearing Application number.....and General Rank
 in the Merit list for B.E. Degree Programmes 2014- 2015 session
 do hereby authorize,
 Thiru./Tmt./Selvi.....Son/Daughter
 of Thiru.....to
 represent me on.....before the
for allotment of a seat in B.E. Degree Programmes,
 2014-2015 session.
 The signature and the photograph of the above named Thiru./Tmt./
 Selvi..... are attested below.



Photograph of Candidate
 attested by a Gazetted
 Officer

Name:
 Application Number:
 General Rank in the Merit List:



Signature of the Candidate:

Photograph of authorized
 Representative attested by
 the candidate

Signature of authorized
 Representative duly attested by the
 Candidate

NB: Signature and seal of the attesting authority should cross over the photographs.