## How to apply Online application common to all programmes

- 1) The Online Application form is available at the University Website (<u>www.annamalaiuniversity.ac.in/adm</u>) from the date scheduled.
- 2) Register with your email ID as the Username and password of your choice.
- 3) Pay the prescribed fee by any one of the following methods(a) Online payment through the payment gateway.

(or)

(b) By entering the details of the Demand Draft taken on or after 11-05-2016 drawn in favour of "The Registrar, Annamalai University" from any Nationalised Bank, payable at Chennai.

## (or)

- (c) By entering the details of the challan after paying the required fee at the University cash counter.
- 4) Fill all the details in the online form. By clicking on the **"view"** button, you can view the final form and edit if required.
- 5) Take a print of the final form by clicking the **"print"** button. After which you do not have the option to edit your entries.
- 6) The printed application form along with all the annexure and the Demand Draft if option 3(b) or challan if 3(c) was selected, should be sent by Speed Post / Registered Post or in person in a Thick Kraft Envelope of size <u>30</u> <u>cm x 24 cm</u> with stamps affixed to the value of Rs. 30/- and the name of the programme superscribed in the envelope on top of the cover. This should be sent to the following address.

THE REGISTRAR, Annamalai University, Annamalainagar – 608 002. Cuddalore District. Tamil Nadu State.